



One-day tournament – Campeonato Relámpago checklist

Pull a morning, afternoon or full-day tournament through in one day

This document was provided by areacopa.com.

TOURNAMENT NAME

MATCH DAY

LEAD ORGANIZER

Setup before match day

Lock down a week ahead.

- Pick slot size (morning 3 h, afternoon 5 h, full day 7 to 8 h)
- Confirm team count (4 to 6 morning, 6 to 8 afternoon, 10 to 12 full day)
- Choose match format (pure knockout, short round-robin or zones plus elimination)
- Set match time (5-a-side 2x10 to 2x15 min, 11-a-side 2x20 to 2x30 min)
- Write down tiebreaker order (points, goal difference, head-to-head, goals for, fair play, draw)

Team registration and draw

Before match day or on the day itself.

- Receive team rosters or prepare player pool for same-day draw
- Lead contact per team with phone number on file
- Cuota clarified (entry fee, solidarity contribution or material donation)
- Kit colours matched across teams (no conflicts)
- First-round draw documented and pinned visible at the scorer table

Trophy ceremony and wrap-up

At least 5 minutes after the final.

- Champion trophy and medals for top three places
- Top-scorer (Goleador) and best-goalkeeper (Mejor Arquero) awards
- Special fair-play trophy or cuota-solidaria recipient (if solidarity model)
- Group photo of full field of participants before breakdown

